Instructions for Authors

Ethical and Legal Conditions

IJAL is an open access journal but ***does not charge authors any fees***. When an article is accepted for publication, the author(s) may not republish the article elsewhere without the permission of the journal. Articles cannot be submitted to the journal as long as they are under consideration for publication elsewhere. The editor can introduce changes to the manuscript they deem necessary before its publication without the consent of the author. The journal is not responsible for plagiarism or any other kind of unethical behavior on the part of authors.

Submission

Authors must submit their contributions in MS-Word format and as a PDF file. The two files should be anonymous. A 'cover sheet' must be submitted in a form separately from the main manuscript file with the following information: full name, institutional and email address, a biographical note. When there is more than one author, one of them should be indicated as the corresponding author. All submissions are done online; typescripts are not accepted.

Double-blind Review

IJAL uses a double-blind peer review system. When authors submit their articles, they should include their names or affiliations on the main file. Names and affiliations should be indicated on a separate file that includes the title and a short bio of the author(s). All other files (figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymized.

Article's Length

Research articles may not exceed 10,000 words except when the editor deems it necessary; and in any case, an article cannot exceed 12,000 words. Review articles should not exceed 3,000 words and must be in Arabic.

Language

Articles may be submitted in English, Arabic or French. When authors are not native speakers of the language their article is written in, they should ask a native speaker to proofread their manuscript. The editor will not consider any contribution that suffers from language problems no matter how interesting its content may be.

Abstract & keywords

Articles must have an abstract in Arabic and another in the language in which it is written (English or French). Both abstracts must be between 150 and 200 words (5 to 10 lines). A set of 4 to 8 keywords must also be provided for the abstract of the main language of the article.

File format

The text should be written in Times New Roman, size 12 points, and double-spaced throughout. No paragraph spacing is needed. Paragraphs should be indented. Articles published in previous issues of the journal may be used for illustration.

Headings

The title should be in bold Times New Roman; size 14 points. The title should be concise and informative. Titles and sub-titles are often used in information-retrieval systems. So, authors must avoid abbreviations and formulae where possible, and titles must not exceed 15 words.

Headings must be numbered as follows: Heading 1; first subheading: 1.1; second subheading: 1.1.1. No further subheadings are accepted beyond this level.

Headings must be in Times New Roman, size 14 points, and subheadings in size 12 points. They must all be in bold type.

Headings must be separated from the preceding paragraph by one empty space but subheadings should not.

Headings and subheadings are indented.

Quotations

For quotations within text, use double quotation marks; single quotation marks should be reserved for quotes within quotes. Words and quotations in italic transliteration or non-roman

script do not need quotation marks. Any material added to a quotation, including [sic], should appear in square brackets. Quotations longer than about three lines should be indented without quotation marks, and will be single-spaced.

Transliteration

Only Roman script is accepted and Arabic data must be transliterated except when necessary. The transliteration must use the following symbols:

Consonants: ʾ/ء b/ب t/ت t̲/ث ʒ/ج ḥ/ح ḫ/خ d/د d̲/ذ r/ر z/ز s/س š/ش ṣ/ص ḍ/ض ṭ/ط

ẓ/ظ ʿ/ع ɤ/غ f/ف q/ق k/ك l/ل m/م n/ن h/هـ w/و y/ي

Vowels : a/ā, i/ī, u/ū

Diphthongs: addition of y or w to a vowel

References

Responsibility for the accuracy of bibliographic citations lies entirely with the authors. We use the APA style citation system (American Psychological Association). Authors are referred to the "Publication Manual of the American Psychological Association", and may find relevant details at: www.apa.org. Details concerning the APA-style citation system can also be found at http://linguistics.byu.edu/faculty/henrichsenl/apa/apa01.html

Citations in the text

Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Avoid citation in the abstract. Unpublished results and personal communications should not be in the reference list, but may be mentioned in the text. Citation of a reference as 'in press' implies that the item has been accepted for publication.